

Nursery Practitioner

Key purposes of the job- promote quality care & learning

- ✚ To promote the aims of Child's Play Private Nursery and embrace the ethos under which it operates- a place which allows children to be children which is safe and happy place for children to play, develop and learn, supported by knowledgeable adults whose practice reflects that they care about each individual child, their needs and progress.
- ✚ To ensure that every child's individual needs are met.
- ✚ You will work extremely closely with the Management Team and your senior practitioners in ensuring the effective running of the room you are based.
- ✚ To follow, implement and adhere to all of the settings policies and procedures.

Support for the setting:

- ✚ To ensure the overall well-being of the children and families within the setting.
- ✚ Provide play and learning opportunities and maintain high standards of quality care and educational provision.
- ✚ To be a role model at all times to children, families, fellow practitioners, students and those from the local community
- ✚ To promote, attend and represent Child's Play brand at functions and on training courses.
- ✚ End of day duties you need to ensure final standards within your room. Ensure preparation, care, cleanliness and maintenance of your nursery playroom and equipment.
- ✚ Welcoming environment- ensuring a strict door policy is adhered to and encourage a close relationship between yourself and parents.
- ✚ Constantly ensure the general standards of your room are high and good practice.
- ✚ You are to complete planning and learning journeys for allocated children. You will also complete assessments
- ✚ Comply with all policies, procedures and risk assessments which are in place.

Support for parents and carers:

To work in partnership with children, parents, carers, other staff and organisations in the best interests of children and families by:

- ✚ Confidentially develop trusting, honest relationships with parents, sharing information about the days activities, promoting parental involvement. Foster respectful relationships and keep them updated on the child's progress or highlight any concerns. Talk with parents on a daily basis, keeping a strong rapport with all family members and work to foster good relationships.
- ✚ To hold an adaptable and non-judgemental manner and to develop positive relationships with all and ensure practitioners working under you adopt the same professionalism.
- ✚ Co-ordinate the child's learning journey documents to a high standard so that they can be shared with the family via the on- login.
- ✚ Facilitate family 'events' including stay and play sessions, and parent action groups.

Support for the EYFS:

- ✚ To work under the EYFS Guidelines and have detailed knowledge around the EYFS
- ✚ To be responsible for ensuring that the children's environment is safe and hygienic and adhere to Health and Safety Requirements- consult with your senior practitioner
- ✚ To consult the 'Every Child Matters' Framework

- ✚ Report any areas of concern regarding children's welfare to the Nominated Safeguarding Officer, adhering to Child Protection procedures. This includes your duty regarding 'Prevent'.
- ✚ To comply with all of the latest Ofsted guidance and legalities.
- ✚ You are expected to help facilitate and nursery inspections (inc. Ofsted, DCC and EDA)

To ensure that all services are delivered are of the highest quality

- ✚ To work closely with the management team and your senior practitioner.
- ✚ To work in a flexible and enthusiastic manner in respect to all task and duties.
- ✚ To maintain good communication systems within the service to be able to inform, inspire and motivate children and provide feedback to other professionals and parents
- ✚ The ability to develop ability to communicate with all staff members
- ✚ Show a commitment to 'families know best' when it comes to their own children.

Additional Information:

- ✚ Compliance with Child's Play Private Nursery policies but also contribute towards the development and implementing agreed policies, procedures and good practice guidelines in all areas of work-contributing to our overall ethos.
- ✚ Undergo and attending in-service training which will enable you to work competently and safely according to Child's Play. And also personally keeping up to date with changes in the curriculum and developments in best practice. Attending training and undertaking professional development activity as identified by the supervision and appraisal process.
- ✚ Be flexible with regards to working and covering extra shift, this may include at another nursery site.
- ✚ Act as an ambassador for the nursery and behave appropriate when in work uniform

Any other duties appropriate to the post as directed by the nursery proprietor/manager and to undertake additional duties as required, commensurate with the level of the job.

This job description is not intended as an exhaustive list of all duties and responsibilities of the post but reflects the key aspects involved.